



School Reopening Plan

**WESD Board Meeting
August 3, 2020**

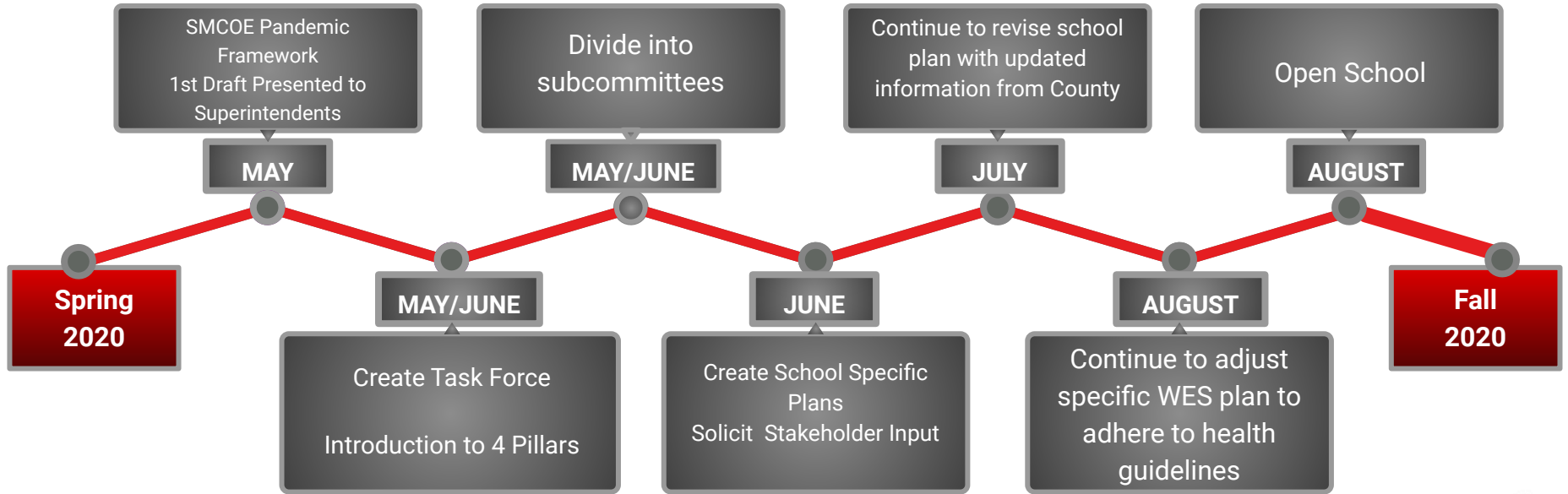
School Reopening Plan Task Force Members

- **Teachers:** Lauren Baumgartner, Ellen Bertine, Kara D'Ambrosio, Kathy Jones, Mena Lam, Kathy McAdams, Jenn Mitchell, Brian Myrtetus, and Kristina Valentine
- **Support Staff:** Cathy Stienstra, Waly Ndiaye, Eucindo Martinez, Michelle Ahlstrom, Tina Adolph, Abbe Keane, Sandeep Tulachan,
- **Administrators:** Steve Frank, Marta Batlle, Melissa Bowdoin, Jennifer Pedersen, and Harlin Hansen
- **Parents:** Amanda Peiffer, Devon Kohler, Todd Zwaanstra, Erica Goldman, Vanila Singh, Latoya Dunlap, Beth Nash, Christine Hutchinson, Dan Simon
- **Board Members:** Jenny Hayden, Jen Zweig

Distance Learning Steering Committee Members

- **Teachers:** Ellen Bertine, Kara D'Ambrosio, Kathy Jones, Kathy McAdams, and Kristina Valentine
- **Administrators:** Marta Batlle, Melissa Bowdoin, Jennifer Pedersen, and Harlin Hansen
- **Board Members:** Jen Zweig

Timeline: Planning to Reopening Distance Learning



Timeline: Distance Learning to In-Person

Phase 1: End of Q1 (October) to be applied to Q2/S1

Can the District:

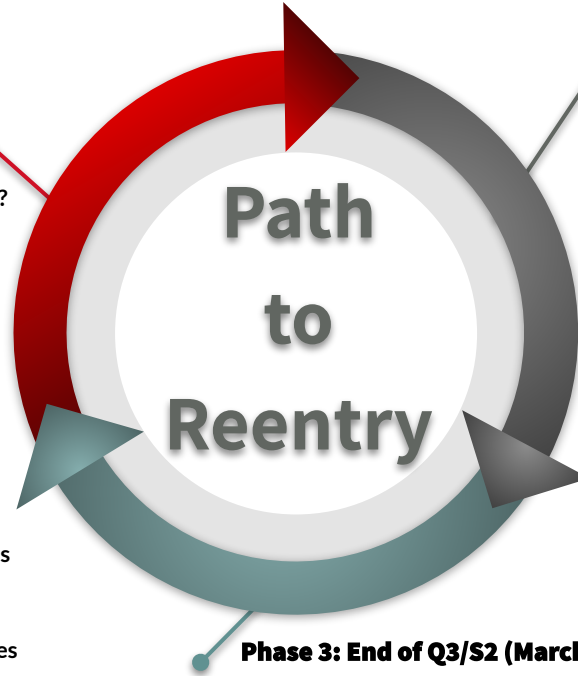
- Adhere to the 4 Pillars?
- Adhere to the Reopening Plan?
 - Daily Wellness Checks?
 - Covid-19 numbers significantly down in SMC?
 - Testing available?
 - Contact Tracing feasible?
 - Transportation?
 - Addressing needs of At-Risk students?
 - Equitable approach for both teachers and students?

If Yes:

1. Phase in TK/K program, remaining 8:25-12:30 p.m. for two weeks
 - a. All others remain in DL
2. Phase in 1st grade - adhering to minimum day schedules after TK/K transition for two weeks
 - a. All others remain in DL
3. Phase in 2nd grade - adhering to minimum day schedules after TK/K/1st transition for two weeks
 - a. All others remain in DL
4. Phase in 3rd and 4th grade - adhering to minimum day schedules after TK/K/1st/2nd transition
 - a. All others remain for DL

If No:

1. Revert to Distance Learning



Phase 2: End of Q2/S1 (January) to be applied to Q3

Can the District:

- Adhere to all requirements presented in Phase 1?

If Yes:

1. Phase in TK/K program, remaining 8:25-12:30 p.m.
 - a. TK/K students to receive two specialist courses via Zoom
2. Phase in 1st-4th grade adhering to in-person academic schedule (8:25-2:30 p.m.)
3. Phase in 5-8th grade adhering to in-person academic schedule (8:50-3:10)

If No:

1. Assess whether to revert to Phase 1 or DL

Phase 3: End of Q3/S2 (March) to be applied to Q4

Can the District:

- Adhere to all requirements presented in Phase 1 & 2?

If Yes:

1. Continue school operations and scheduled put in place

If No:

1. Assess whether to revert to Phase 2, 1, or DL



Three Principles

1. WESD will deliver the best education possible in the **safest** environment for all.
2. The social, emotional and physical health of our students, staff, faculty and community has to be the #1 priority, in line with education.
3. As always, we will do all we can to ensure equity and access to all of our students.



WESD Directives

- Ensure the following is embedded in the plan and carried out:
 - Health protocols
 - Program/Schedule
 - Staffing to support program
- The Reopening Task Force and Distance Learning Steering Committee is seeking Board approval for WESD's distance learning reopening plan in accordance to adhering to the aforementioned aspects



Public Health and County Guidelines

Four Pillars are the driving force behind all plans related to school reopening. If a school cannot achieve one of the four pillars, students may not come back to in-person learning. WESD has assessed all risks, collected evidence and feedback from medical professional and stakeholders, combed through multiple scenarios, and believe that WESD is not completely capable of reopening in person, as adherent to the following guidelines:

- **Pillar I: Social Distancing**
 - Stable cohorts of 16
 - Limited movement with clear guidelines
 - Busing limits
- **Pillar II: Face Coverings**
 - Increased expectations by age
 - Mandatory in public spaces and to and from class
- **Pillar III: Personal Hygiene**
 - Scheduled hand washing
- **Pillar IV: Group Congregating**
 - Conservative exposure to non-essential activities



Distance Learning for Fall 2020 - Summary

High level description of DL to compliment program

- Working from feedback and data from 2019-2020's third trimester
- TK/K-4 Distance Learning will utilize digital curriculum from the beginning of the 2020-2021 school year, and incorporate whole class, small group, and one-on-one interactions through the week
- 5th-8th Schedule will engage in Distance Learning using the same framework as in-person learning. Utilizing digital curriculum from the beginning of the 2020-2021 school year will be essential to a seamless transition to In Person, or back to DL
- Standardize platforms used to deliver content and communication across grade level spans



General Distance Learning Schedule Proposal

TK/K

Woodside

- Core content includes reading, writing, math, science, social studies, SEL
- Early dismissal for first semester
- Introduction of Specialists during 2nd semester
- Movement breaks
- Scheduled Recess and Lunch
- Appropriate “Live” or Synchronous time on screens
- Implementation of hands-on learning when appropriate and accessible

1-4

Woodside

- Core content includes reading, writing, math, science, social studies, SEL
- Period for differentiation, learning support, student needs
- Rotating Specialists
 - PE, Music, Art, Library
- Movement breaks
- Scheduled Recess and Lunch
- Appropriate “Live” or Synchronous time on screens
- Implementation of hands-on learning when appropriate

5-8

Woodside

- Rotating Specialists each quarter
- FLEX periods to work on individualized learning
- Movement breaks
- Scheduled Recess and Lunch
- Appropriate “Live” and Synchronous time on screens

Start times will remain 8:25 a.m. with a Principal’s Message available before the first bell



TK/K - 5th Grade Details (DL)

Classes:

- Stable cohorts of 12-18 students in each classroom
 - This same cohort will be a designated section and will report to the assigned homeroom teacher's classroom once we return to in-person learning
- 5th Grade sees Upper School PE/Music/Art teachers
- Grades will be given based on mastery, not completion
- TK-1st Grade will use SeeSaw for communication and turning in work (*there are many updates to this platform that have improved its quality*)
- 2nd-8th Grade will use Google Classroom for communication and turning in work
- WES will provide many parent education opportunities and tutorials on how to navigate each platform
- Teachers will create norms on how to best utilize each platform in a consistent fashion

Content:

- Each day will begin in a Morning Meeting with the Teaching Teams
 - Families and teachers will be able to access the Lower and Upper School Principal prior to the first class on Zoom
- Digital content has been made available for many of the subject areas
- Specialists are able to continue their programs, daily, rotating each quarter
- A flexible daily period has been provided for small group/individualized/differentiated learning opportunities
- TK/K dismissal earlier than 1st-4th to adhere to age-appropriate capabilities (Specialists will be introduced in 2nd semester).

Example: TK-4th Grade General Schedule (DL)

Grades 1-4 Schedule	TK/Kindergarten
Morning Meeting	Morning Meeting
Core Academic Lessons	Core Academic Lessons
Recess	Recess
Core Academic Lessons	Core Academic Lessons
Movement Break	Movement Break
Core Academic Lessons	Core Academic Lessons
Lunch	Student Support/Small Groups
Specialists	
Movement	
Core Academic Lessons	
Student Support/Small Groups	

Classes

- Stable cohorts of 16 students
- 7 classes (1-4th), ample break times to be used to be away from screens
- 325 instructional minutes for 1-4th, 230 instructional minutes for TK/K
- Start and End Time for 1st-4th: 8:25-3:10
- Start and End Time for TK/K: 8:25-12:30

Content

- Beginning of the school year will be dedicated to connection building, procedure implementation, digital citizenship, and norms
- Assessment proctored to gauge student readiness and learning levels
- All academic programs continue
- Time for small group, individualized learning and differentiation
- SEL addressed daily

Teacher Work Day

- Teacher collaboration during common preps and during asynchronous/student independent work time
- Teacher work hours remain the same (8:10 a.m.-3:25 p.m.)
- Early release day on Wednesdays: time for teachers to collaborate, plan, engage in PD and for staff and site admin to strategize around student and staff needs



1st - 4th Grade Specialist Rotations

	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
1st Grade	PE	Music	Library	Art
2nd Grade	Art	PE	Music	Library
3rd Grade	Library	Art	PE	Music
4th Grade	Music	Library	Art	PE

TK/K will be introduced to Specialist courses during 2nd Semester

6th - 8th Grade General Schedule Details

Classes:

- Stable cohorts of 12-18 students in each classroom
 - This same cohort will be a designated section and will report to the assigned homeroom teacher's classroom once we return to in-person learning
- Grades will be given based on mastery, not completion
- 6th-8th Grade will use Google Classroom for communication and turning in work
- WES will provide many parent education opportunities and tutorials on how to navigate each platform
- Teachers will create norms on how to best utilize each platform in a consistent fashion

Content:

- All current course offerings remain the same except for electives
- Math teachers provide live and digital learning opportunities
- World Languages provide live and digital learning depending on quarter
- FLEX to provide individualized/differentiated learning opportunities
- Students get one period of P.E. each day during one quarter and one period of Music each day during another quarter. The other two quarters, they will have a block of Flex.
- Students will still receive Art from an ELA pull out, once a week for one quarter.



Example: 5th-8th Grade General Schedule (DL)

Regular Schedule
ELA
ELA
Recess
Science
Science
Movement Break
Math
Lunch
World Languages
FLEX
Movement
Music

Classes

- Cohorts of ~16 students
- Students are required to attend all classes, daily
- Attendance will be taken during each class
- Balance of Synchronous “Live Teaching” and Asynchronous “Independent learning”
- 320 daily instructional minutes for 5th-8th

Content

- Semi-Blocks to engage in all Upper School programs
- Specialists deliver instruction on a rotating schedule
- ELA, Math, World Language, Flex- Daily
- Music, PE- Quarterly
- Social Studies, Science- Semester

Teacher Work Day

- Teacher collaboration during common preps and during asynchronous/student independent work time
- Teacher work hours remain the same (8:10 a.m.-3:25 p.m.)
- Early release day on Wednesdays: time for teachers to collaborate, plan, engage in PD and for staff and site admin to strategize around student and staff needs

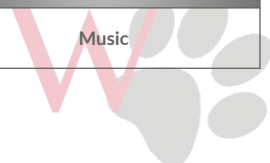


Example: Distance Learning for Fall 2020 (Lower)

Time Frames	Monday	Tuesday	Wednesday	Thursday	Friday
8:25-8:35	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting	Morning Meeting
8:35-9:30	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math
9:30-9:50	Recess	Recess	Recess	Recess	Recess
9:50-10:45	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math
10:45-10:55	Movement Break	Movement Break	Movement Break	Movement Break	Movement Break
10:55-11:50	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math	Reading/Writing/Phonics/Math
11:50-12:30	Lunch	Lunch	Lunch	Lunch	Lunch
12:30-1:25	Specialists	Specialists	Specialists	Specialists	Specialists
1:25-1:35	Movement Break	Movement Break	Movement Break	Movement Break	Movement Break
1:35-2:30	SEL/SS/Science/Closing Meeting	SEL/SS/Science/Closing Meeting	SEL/SS/Science/Closing Meeting	SEL/SS/Science/Closing Meeting	SEL/SS/Science/Closing Meeting
2:30-3:10	Flexible Period: Small Groups. Individual Support, Independent Work	Flexible Period: Small Groups. Individual Support, Independent Work	Flexible Period: Small Groups. Individual Support, Independent Work	Flexible Period: Small Groups. Individual Support, Independent Work	Flexible Period: Small Groups. Individual Support, Independent Work

Distance Learning for Fall 2020 (Upper)

Time Frames	Monday	Tuesday	Wednesday	Thursday	Friday
8:25-9:05	ELA (Live)	ELA (Live)	ELA (Live)	ELA (Live)	ELA (Live)
9:05-9:45	ELA (Independent)	ELA (Independent)	ELA (Independent)	ELA (Independent)	ELA (Independent)
9:45-10:05	Recess	Recess	Recess	Recess	Recess
10:05-10:45	Science (Live)	Science (Live)	Science (Live)	Science (Live)	Science (Live)
10:45-11:25	Science (Independent)	Science (Independent)	Science (Independent)	Science (Independent)	Science (Independent)
11:25-11:40	Movement Break	Movement Break	Movement Break	Movement Break	Movement Break
11:40-12:20	Math	Math	Math	Math	Math
12:20-1:00	Lunch	Lunch	Lunch	Lunch	Lunch
1:00-1:40	WL	WL	WL	WL	WL
1:40-2:20	FLEX (Office Hours for students to get support)	FLEX (Office Hours for students to get support)	FLEX (Office Hours for students to get support)	FLEX (Office Hours for students to get support)	FLEX (Office Hours for students to get support)
2:20-2:30	Movement Break	Movement Break	Movement Break	Movement Break	Movement Break
2:30-3:10	Music	Music	Music	Music	Music



Support to Students, Teachers, and Staff

Professional Development Focus

- 4 Pillars and moving about the campus during August PD days
- General Technology Normalizing
- Social Emotional Learning and Wellness Review
- Content Training and Utilizing Digital Platforms and Resources
- Grade Level and Department Collaboration

Wellness (social, emotional, and mental health)

- Review and Identify needs (past and anticipated) of students, teachers, and staff
- Gathered Feedback throughout the academic year
- Identifying SEL-focused resources (curricula, lessons, activities, podcasts, books, approaches more broadly)
- Strategizing how resources will be integrated into classroom, distance learning, and independent learning
- Dedicated time for SEL-focused content



WESD Virtual Academy

Purpose: Alternate Distance Learning option for families who do not feel comfortable sending their student back to campus at any time in the year.

Rationale: Maintaining stable cohorts, staffing, and the learning trajectory of our students is only possible if parents opt in to the District's program in its entirety, agreeing to have their child flow between Distance Learning and In-Person Learning as the District deems safe and appropriate.

Program Overview:

- **TK-5:**
 - Exploring using current staffing model to implement this program
 - Students would likely be grade-banded, rather than placed with individual grade level teachers
 - Curriculum would vary from standard WESD offerings, and would focus on core content
- **6th-8th Grade:**
 - Exploring the option of partnering with the SMCOE for student programs
 - Students would not be placed with District staff members
 - Curriculum would vary from standard WESD offerings
- **Possibility to allow families to opt back into WESD's program after Semester 1 is complete- TBD**



Next Steps

- Continue Friday Communication throughout Summer and Q1
 - Adding Principal Communication on a regular basis, as well
- Staffing to meet needs of programs
- August 11th Board Meeting to hear “final” reopening report from SRTF
- Finalizing enrollment, staffing, and Virtual Academy options
- August Newsletter
- Four Pillars Education: Staff, Parents and Students
 - Mask Wearing
 - Social distancing: stable cohorts
 - Health protocols
 - Personal hygiene
- Supporting staff with preparation for 2020-2021 school year
- Reaching out to families to assist in preparation for 2020-2021 school year



Gratitude and Questions

We'd like to finish up by thanking all stakeholders who participated in the School Reopening Committee, the teachers for also participating in the Distance Learning Steering Committee, the Board of Trustees for their support in developing our 2020-2021 school reopening plan, and for all the teachers and families who have entrusted in us to create a plan that best meets the needs of our students, supports the wellbeing of our teachers.

